

## services

AMO S.r.l.

is the right answer to the needs of the smaller business, or professional advisor who needs not only to find somewhere to work, but also efficient and expert staff to assist with the following: **Rented office space in Sullam Palace**, equipped not only for office and meeting purposes, but also for social and business events, meetings, small concerts. **A personalised secretarial service**, which can handle all requirements: from incoming/outgoing mail, fax and phone-calls to providing legal domicile and appointment arrangements.

**Organisation of events and seminars** in the Veneto Region; client assistance at every step: from planning to execution.

### Services supplied:

- A **professional catering service** for lunch, dinner, coffee-break, receptions.
- A **hostess-service** for travel transfers or to assist at conferences.
- A **translation and technical interpretation-service** not only during conferences but also for companies which may need technical documentation in foreign languages.
- A **Venice Hotel reservation service** for the participants of the conferences and for Amo apartment's clients who are staying in Sullam Palace.



## fully equipped offices and meeting rooms

On the 3rd and 4th floor of Sullam Palace are new-furnished offices and several meeting-rooms equipped with the most up-to-date facilities, which are available for rent. The meeting rooms are ideal for Conferences, Seminars, Training Courses, Workshop and Press Briefings: **Sullam Room:** this room has a view both on the Orseolo Basin and on St. Mark's Bell Tower and can accommodate up to 60 people theatre style and up to 30 in a U-shape.

**Venice Room:** attractive prints by famous Venetian artists hang on the walls, creating a sophisticated atmosphere. The room has a cherry-wood desk, comfortable leather chairs and a rectangular cherry-wood table, which can accommodate 10 people.

**Coffee-break or Workshop Room:** close to Sullam Room can be used either for refreshments, light-lunches or buffet dinners.



## apartment

AMO S.r.l.

has an apartment for rent to conference participants and foreign tourists visiting Venice for minimum stays of 2 nights to a maximum of 3 months. The apartment, which measures 50 square meters, is located at the 4th floor of Sullam Palace and can accommodate 2 or 3 people.



**It is fully equipped including the following:**

- lift
- independent heating and air-conditioning
- entrance hall with video-intercom
- bathroom with shower
- kitchen with fridge, electric oven and plate, washing-machine
- dining-room with 5 windows facing a canal, a sofa, a table with 4 chairs, television with video-recorder, wardrobe and cupboard  
On request another small single sofa bed is available
- bedroom with a double-bed and XVI century double mullioned windows



## location

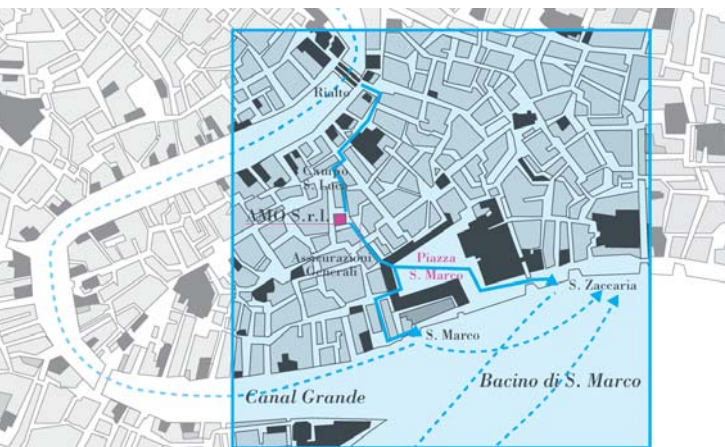


services  
equipped offices  
meeting rooms

AMO S.r.l. is based in the splendid setting of Sullam Palace, facing Orseolo Basin, and is just a stone's throw away from St. Mark's Square. With a picturesque view, the Palace, is situated in the real heart of the city: banks, Generali Insurance company, the Venice Court of Justice and the Venetian Regional Council are only a few of the many organisations with offices here.



Sullam Palace is very easily reached: by water, using the ACTV lines (Venice Public Transport Service), or on foot, following the directions for St. Mark's Square.



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